

## **PRIVACY POLICY**

SOLEX College is committed to ensuring the protection of the information you submit to us through our website. The following information details our privacy policy. By using the SOLEX College website, you acknowledge that you understand and accept the guidelines stated in this policy. Please note that this policy only applies to the collection of information from this website.

### **Information collected**

You are not required to reveal any personal information about yourself when visiting this website. Our website tracking software collects the domain names but not the email addresses of visitors. Domain name information that we collect is not used to personally identify you, but is used to measure the number of visits, average time spent on the site and the pages viewed. We use this information to measure the use of the site and improve the content delivered on the site.

When you submit a request for more information, fill out a online application form, or pay online from SOLEX College, you are asked to provide certain contact information that is collected and used for the purpose of responding to your request. The information collected from you may include your name, address, telephone number or email address. By doing this, you are voluntarily releasing your information to us. We do not share, sell or lease personal information about you except as set forth in this Web site.

In addition, we may have collected similar information from you in the past. We use that historic information in accordance with this Privacy Policy. By using our web site you are consenting to our continued use of any such information.

### **How your information is used**

We utilize "cookies" on the SOLEX College web site. "Cookies" are small files that we send to and store on your computer so that we may recognize your computer as a unique machine the next time you visit the SOLEX College website.

Unless you specify that you would prefer not to hear from us, we may also use the information you provide to the SOLEX College website to contact you.

Your choices regarding use of your personal information

You may always choose not to provide information, even though it may be needed to take advantage of the SOLEX College website features.

You may add or update certain information that you send to us. When you update information, we usually keep a copy of the prior version for our records.

If you do not want to receive e-mails or other mail from us or if you wish to check your information, please e-mail us at info[at]solex.edu.

## **Access to your information**

If SOLEX College is requested by law enforcement officials or judicial authorities to provide information on individuals, SOLEX College may, without your consent, provide such information. In matters involving claims of personal or public safety or in litigation where the data is pertinent, SOLEX College may use or disclose your personal information without your consent or court process.

We may use information you submit to investigate security breaches or otherwise cooperate with authorities pursuant to a legal matter. We may also remove personally identifiable information and use remaining data for historical, statistical or business planning purposes.

## **Will your information be secure?**

SOLEX College recognizes that you may be concerned about the security of your personal information and we are committed to employing reasonable technology in order to protect the security of our website. Even with such technology, no website is 100% secure. We will take reasonable measures that we believe are appropriate to protect your information from loss, misuse, alteration or destruction, and, where possible, will ask that any third parties to whom we may transfer your information take comparable steps to protect that security.

If you use this site, you are responsible for maintaining the confidentiality of your access information and password and for restricting access to your computer. You also agree to accept responsibility for all activities that occur under your password.

We are the owner of data you supply to us.

## **Questions regarding our Privacy Policy**

If you have questions concerning our privacy practices, contact us at:

Business and Legal Affairs  
SOLEX College  
350 E Dundee Road  
Wheeling, IL 60090